



**POLICY & PROCEDURES REVIEW
COMMITTEE MEETING
MINUTES**

**January 26, 2005, 3:00 P.M.
Council Chamber Boardroom
City Hall**

1. Roll Call

Present: Jack Brewer, Jim Ward, Gloria Huerta, Michael Gardner, Pedro Payne, Bill Howe

Absent: Bob Garcia

2. Public Comment

Mary Shelton expressed her concern regarding the "inadequate administration of policies" by RPD. She mentioned briefly her concerns about the deposition of Chief Leach as it pertained to the Summary Judgment for RPOA vs. City of Riverside.

Ralph Avila was concerned about terminology used in the policies and expressed his concern that it was not always as descriptive as he would like.

3. RPD Policies & Procedures

There was a brief discussion regarding ensuring that the Commissioners have the most current copy of the RPD Policies and Procedures Manual as it was modified in November 2004.

ACTION ITEM:

CPRC staff will ensure that all Commissioners have the most current copy of the RPD Policies and Procedures Manual.

Jim Ward shared his concerns that RPD was "casual" about following its own policies and procedures. He cited the fact that only one investigation is conducted into officer-involved shooting deaths and there is no independent collateral investigation. Why has the Chief of Police ignored the CPRC recommendations regarding this issue and not issued a statement to the Department to follow the existing policy? This should be done even though there is pending litigation.

Another example of failure to adhere to policy is the OIS Teams' failure to obtain a statement from Officer Banfill.

ACTION ITEM:

We will review the following policies for the next subcommittee meeting: 4.30, 4.8, 9.7 and 10.1. All commissioners will be encouraged to review these and submit their concerns to the subcommittee members. Chairman Brewer will emphasize this in his report to the CPRC tonight.

Pedro Payne reported that he would be forwarding the recent resubmission of the audio-recorder policy recommendations this week.

4. CPRC Policies, Procedures, & By-Laws

The subcommittee discussed the proposal on bylaws that are to be discussed and voted on tonight. The subcommittee has no recommendations for the CPRC.

We were unable to review and make recommendations on these items, as there were different versions of both of these documents.

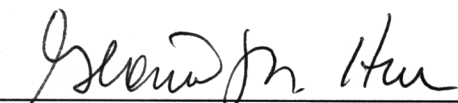
ACTION ITEM:

Staff will forward the most recent and current copy of the CPRC Policies and Procedures and the By-Laws to all CPRC Commissioners.

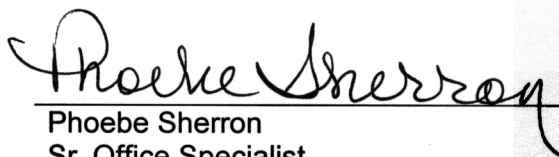
The next meeting will be held on February 23, 2005 at 3:00 PM in the Council Chamber Boardroom.

Prepared and Submitted by

Reviewed and Finalized by



Gloria Mattson Huerta
CPRC Commissioner



Phoebe Sherron
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